



OPEN HOUSE PROCEDURE

Open Houses are permitted between 1pm - 5pm on Saturday and Sunday
***Only specified signs are permitted.**

Open House Form and Listing

Realtor will complete the Open House Form (also available on River Strand website) which will include:

- Type of property: Terrace Condo, Veranda, Coach Home, Villa or Single-Family Home
- Address of property
- If Golf Membership is included
- Dates and Times of Open House
- Realtor and Homeowner information
- Realtor will turn in completed form along with the payment of \$10 to the River Strand Administration Office by 12:00 pm on Thursday for open houses that weekend. The \$10 fee covers the administrative fee to prepare a summary and map of the Open Houses, make copies and distribute to visitors. This fee only needs to be paid once per property listing.
- Hard copies of the Open House summary are provided to the Security Gate
- **River Strand Open House signs are the only Open House signs that can be used and displayed during the time of the open house. No other realtor signs are permitted and will be removed from the property. Sign restrictions and covenants are attached to this form.**
- River Strand Open House signs can be purchased from buildsignsonline.com or by calling 941-932-8196
- Realtors would be allowed to keep the signs and reuse them

Security Gate

- The security gate will display an Open House sign on Saturday and Sundays between 1-5 pm
- This will be the only time Open House visitors will be allowed into River Strand
- The security gate will provide a hard copy of the Open House summary and google map with open house locations to anyone requesting one



OPEN HOUSE LISTING FORM

(Please return to openhouse@riverstrandgolf.com)

Property Type (Please Check One)

- Single Family Home Coach Home Veranda
 Villa Terrace Grand Estuary Condo

Property Address

Is a golf membership included with your home/unit? Yes or No

Homeowner Member Name and ID:

Dates & Hours of Open House

Saturday, _____, 20____ -- _____ pm (Must be between 1pm – 5pm)

Sunday, _____, 20____ -- _____ pm (Must be between 1pm – 5pm)

Realtor/Homeowner Information

Name: _____

Phone: _____

HAS THE ADMINISTRATION FEE FOR THIS PROPERTY PREVIOUSLY BEEN PAID?

Yes or No

All Forms must be received by the administrative office no later than 12:00 pm on the Thursday prior to the open house. A \$10.00 administrative fee will be charged per property listing.

Office Use Only

Paid \$ _____

Date: _____