



Conference Room Rental Agreement

Rental Fees

\$200.00 (1-3 hours)

\$400.00 (3 hours – full day)

**fee is payable upon Rental Booking.*

Event Information

Type of Function: _____

Date of Function: _____ Time: _____

Number of People Attending: _____

Member Information

Name: _____

Address: _____

Phone: _____

Email: _____

Rights, Privileges and Obligations

The rules and regulations listed within should reflect an accurate accounting of the procedures that are currently being followed for the use of the Conference Room. All city, county and state laws and ordinances will be strictly enforced. Any member or guest who conducts themselves in an unbecoming manner through improper conduct of any nature or who knowingly violates any of these Rules and Regulations may be denied service and or access to the Conference Room.

River Strand Management reserves the right to revise and adjust these rules while they are being formalized.

General Usage Rules and Regulations:

- The use of any of the facilities is at your own risk.
- River Strand will not be liable or responsible for any accident, loss or personal injury to visitors while on premises. River Strand Management will not be responsible for any property left, lost or stolen.
- Any malfunction or safety hazard must be reported immediately.
- There will be no standing on chairs/tables or sitting on tables.
- Illegal gambling is prohibited.

Reservation Procedures

- The Conference Room may be rented for private events upon approval by the River Strand Management. All reservations are taken on a first come, first serve basis. There will be certain days and times that the center will be unavailable for rental. Members reserving the Conference Room must be up to date on dues. All renters must comply with all City Ordinances, Florida State Statutes, Federal Laws, and the established Rules and Regulations which apply to authorized use.

Clean-Up Policies

- You are responsible for restoring the area after use; clean and ready for the next group to use it. Applicant will be responsible for any janitorial charges needed to restore the Center to its condition prior to use should cleanup not be satisfactory. Applicant will be responsible for the cost of repair of any damage incurred during the use of this facility.

Liability

- River Strand Golf and Country Club assumes no responsibility for loss or damage to any work or equipment.

Event Cancellation

- All cancellations must be made *in writing* within 7 days in advance of event to receive a full refund. All cancellations with less than a 7-day notice shall be reduced by 50%.

In case of medical emergency, dial 911.

I agree to the above policies:

_____ Printed Name

_____ Signed Name